



Access Requirement Form

Part 1: Application Process

This is the process by which bookable access facilities can be requested:

- Purchase a ticket
- Obtain a ticket reference number
- Send us your completed Access Requirement Form (only valid with a ticket reference number) and any supporting evidence.
- We will endeavour to respond within 24 hours to confirm your requests
- We will then send you a confirmation email, and further information

Submitting your form

Email your completed form to:

access@thebigcwtch.com

Or, post your completed form to:

The Big Cwtch, Glanrannel Park House, Crugybar, Carmarthenshire SA19 8SA

If you have any questions about this process, contact us via:

Telephone on 0330 808 5110 or email at access@thebigcwtch.com

Submitting supporting documents

When submitting documents to support your application, we ask that if possible you:

- Scan evidence and attach it with your form if emailing
- Photocopy evidence and clip it to a printed form if posting

This helps to speed up the process considerably.

Please feel free to black-out any information that relates to amount of benefit paid or health conditions etc. that might be on any documents submitted.

Part 2: Personal Details

Ticket Reference Number:

Name:

Address:

Tel:

Mobile:

Email:

Part 3. Attendance at the Festival

Camping Customers

Please let us know what days you will arrive at the festival:

Friday (Weekend)

Saturday (Weekend)

Day Customers

Saturday

Part 4. Access Provision Request

Please check the box next to the access provision you would like to book.

A free ticket for a personal assistant (2:1 ticket)

An Accessible Parking blue badge space

A pitch in the accessible campsite (please fill in Section 7 at the bottom of this form)

Part 5. Information / Evidence

Evidence is required to gain a 2:1 ticket

1. Automatic Eligibility

A photocopy / scan of one of the following documents (dated within the past 12 months if DLA or Attendance Allowance) makes you automatically eligible for any of the above access facilities. Please check the box next to the evidence you wish to submit:

Front page of DLA letter (no specific rate required)

Front page of Attendance Allowance letter (no specific rate required)

Evidence that registered severely sight impaired (blind)

Recognised Assistance Dog ID card

None of the above (see below)

2. Statement (with option to send alternative evidence)

We recognise that the evidence above is not definitive. If you do not have any of the above evidence but wish to apply for the above access facilities, use the box below to state why you require them:

You are welcome to post or email copies of any additional evidence that supports your application if you have any, or contact us to discuss your application. Your application will be judged on a case-by-case basis.

If you wish to submit any additional evidence to support your statement, please list it in the box below and attach it with your form:

Part 6. Access to the performance

If you have alternative access requirements for experiencing the performance that are not covered by access to a viewing area, please describe them below, and we shall make every effort to make a reasonable adjustment to meet your needs if possible.

Part 7. Accessible camping information

A pitch is taken to mean for you and a PA if you require one, in one or two tents.

In addition, due to space constraints, we invite you to bring up to 3 additional people in up to 2 additional tents.

These individuals will need to have purchased their own tickets in advance.

If you have a family that exceeds this number, please contact us to discuss.

Please let us know how many additional people will be coming with you (not including PA):

1 2 3

Total number of tents (including you and your PA if applicable):

1 2 3 4

CAMPERVAN/ CARAVAN

It would also be very useful if you could let us know if you will require:

Powered-wheelchair charging point

Use of a secure fridge for medication

This helps us gain an idea of the demand for these services in advance.

Please inform us if you have any additional access requirements related to camping

We shall make every effort to make reasonable adjustments to meet your needs

Part 8. Access database

We would like to retain data for your convenience, so that you do not need to re-submit evidence every year. If your application is successful, we can hold your data for a period of 3 years. You can then contact us to rebook access facilities without having to submit a form and evidence. If you would be happy for us to retain the data submitted with this form, please tick this box:

Please note that all collected data will automatically be deleted in 3 years of submission if you do not request access facilities in this time. We will not share your data with any third party organisations.